

Reignhead Primary School  
Platts Drive  
Beighton  
SHEFFIELD  
S20 1FD  
Tel: 0114-2475767 Fax: 0114-2480599  
email: [enquiries@reignhead.sheffield.sch.uk](mailto:enquiries@reignhead.sheffield.sch.uk)  
website address: <http://www.reignhead.sheffield.sch.uk/>



**Working Together to Achieve Success For All**  
Headteacher: Mrs C Stafford  
Deputy Headteacher: Mrs C Fairfax

19<sup>th</sup> October 2018

Dear Parents/Carers,

We are pleased to inform you that it is time for our Autumn term parent/teacher consultation evenings. These will take place on:

**TUESDAY 13<sup>th</sup> NOVEMBER (3:30-6:00PM)**  
**THURSDAY 15<sup>th</sup> NOVEMBER (3:30-6:00PM)**

It is expected that every parent/carer will attend these meetings or arrange another suitably convenient time to meet as **your support with your child's learning makes a significant difference to his/her achievements at school**. Class teachers will discuss your child's progress, attendance, abilities and attitude to learning with you.

Could you please choose the time(s) that best suit(s) you? It will help us if you can make a **FIRST** and a **SECOND** choice. We will try to plan the time of the appointment in conjunction with the class teachers of the other children in your family who attend Reignhead.

Please return the slip **overleaf** to your child's class teachers by **TUESDAY 6<sup>th</sup> NOVEMBER 2018** at the latest. We will then be able to send you a note with your appointment time. Unfortunately, if you do not return the slip on time, we cannot guarantee that you will get your requested time(s).

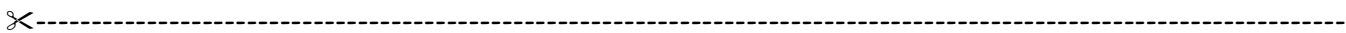
**Please note, Nursery parents need to book an appointment directly with the Nursery staff.**

We look forward to seeing you during one of the two evenings.

Yours sincerely,

Mrs Stafford  
Headteacher





**REIGNHEAD PRIMARY SCHOOL - PARENTS' EVENINGS NOVEMBER 2018**

NAME OF CHILD \_\_\_\_\_ Class \_\_\_\_\_

BROTHER(S)/SISTER(S) \_\_\_\_\_ Class \_\_\_\_\_

\_\_\_\_\_ Class \_\_\_\_\_

\_\_\_\_\_ Class \_\_\_\_\_

Put **1** in a box indicating your first choice of evening and time and a **2** for your second choice

			3:30 - 4:45pm	4:45 - 6:00pm
TUESDAY	13 NOVEMBER	3:30-6:00		
THURSDAY	15 NOVEMBER	3:30-6:00		
If <u>ALL</u> of these times are convenient for you please tick here				ANY TIME